

CITY OF CHINA GROVE
REGULAR MEETING
MINUTES

DATE: JUNE 2, 2022
TIME: 7:00 P.M.
PLACE: 2412 FM 1516 S.

CALL TO ORDER at 7:00pm

Invocation was led by Larry Keller.

Pledge of Allegiance was led by David Windhorst.

Roll Call : Mayor Mary Ann Hajek, and Council Members: Larry Keller, Margie Holisky, David Windhorst, and Frank Bennett were present. Gail Beaver was absent.

Consider and act on the following items:

- **Minutes :** REGULAR MEETING APRIL 7, 2022 - David made a motion to approve the minutes. Margie seconded the motion. All were in favor. Motion carried.
- **No Minutes for REGULAR MEETING MAY 5, 2022: CANCELED DUE TO MEDICAL EMERGENCY WITH CITY SECRETARY.**

STAFF REPORTS

- **Financial Report:** Submitted and read by Leslie Bettice, City Secretary.
- **Municipal Court:** Submitted by Court Clerk, Clarissa Szech and read by Leslie.
- **Police Department:** Submitted and read by Chief of Police, Ralph Sramek. Lt Martinez also briefed council on updates from the Robbery at 7-11, drug case lab submissions, and computer issues due to Bexar County Sheriff’s Office new requirements.
- **Volunteer Fire Department:** Submitted and read by Fire Chief, Mike Winfield. Chief also gave Public Service Information on burn ban.
- **Animal Control/Code Compliance:** Submitted and read by Lt. Martinez.

CITIZENS TO BE HEARD

This time is provided for citizens to address City Council on any issues and concerns. No City Council discussion or action can be taken if the item is not listed as a Discussion/Action item on the agenda.

- Fred and Barbara Bean were upset with the 3 minutes limitation for Citizens to be Heard and Public Hearings. Fred questioned what the resolutions are on the agenda and asked if they could be posted along with the agenda so citizens can see resolutions and ordinances changes before the meeting. Fred was also upset with any of the resolutions and ordinance that pertain to the Foster Commerce Center and gave his opinion and protest on voluntary annexation for Foster Commerce Center. Fred questioned if the changes to the Development Manual were related to the Foster Commerce Center. Fred also protested any allowing any variance for utilities for Foster Commerce Center. Fred also said he was concerned about the city maintaining an escrow account for Foster Commerce Center and thought it was a “slush fund” for council and who would access and maintain the account.

DISCUSSION/ACTION

- A. Discussion and possible action** on options and ways to use the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) from the American Rescue Plan Act (CARES account) for ways to benefit the citizens and safety of our community, as well as possible appointment of the Mayor or designee to look into what qualifies for expenditure under this program based on the needs of the City. Mayor Hajek said she was thinking about items such as: large generator, land purchase for a larger City Hall or city facilities, blanket/cots, and storage for emergency items, etc. Mayor asked for a wish list for city employees, council, and citizens that can possibly be purchased through this fund before the July Regular City Council Meeting. All wish lists can be sent to the City Secretary at ChinaGrove.city@att.net and they will be forwarded to the Mayor or her designee. Frank made a motion to table this item to the next meeting with no action taken at this time. David seconded the motion. All were in favor and motion carried.
- B. Discussion and possible action** on Resolution No. 22-0602-1-R authorizing and approving an addition to the development manual; and authorizing the City Administrator or his/her designee to amend the Development Manual. Frank made a motion to approve the resolution. Larry seconded the motion. All were in favor and the motion carried.
- C. Consider and possible action** on Resolution No. 22-0602-2-R supporting a request to release certain property from the Extraterritorial Jurisdiction of the City of San Antonio for Voluntary Annexation into the City of China Grove for approximately 12.07 acres east of Foster Road and south of Joe Louis Drive and is also identified by BCAD Geo ID No. 357715. David made a motion to approve the resolution. Margie seconded the motion. All were in favor and the motion carried.
- D. Consider and possible action** on a request for a plat waiver to Subdivision Ordinance Sec.3.11.A.1 to allow the installation of above ground electric utilities in the Foster Commerce Center Phase 1 Subdivision, an approximately 48.1 area tract of land generally located on Foster Road approximately 3,000 feet south of the intersection of Foster Road and FM 1346, City of

China Grove, Bexar County, Texas. David made a motion to approve the request. Frank seconded the motion. All were in favor and the motion carried.

- E. Consider and possible action** on a request for approval of a preliminary plat of the Foster Commerce Center Phase 1 Subdivision, an approximately 48.1 area tract of land generally located on Foster Road approximately 3,000 feet south of the intersection of Foster Road and FM 1346, City of China Grove, Bexar County, Texas. Cathy Winfield confirmed the City Engineer said the application for the request was in compliance. Larry made a motion to approve the request. David seconded the motion. All were in favor and the motion carried.
- F. Discuss and consider action** correction of Judge Lawrence Morales term as China Grove Municipal Court Judge for a two-year term. His term was set as a one-year term in June 2021 and should have been for a two-year term under state law. Frank made a motion to correct the term as a two-year term. Margie seconded the motion. All were in favor and the motion carried.
- G. Consider action** to elect a Mayor Pro-Tem for a term of one year. Frank elected Larry. David seconded the election. No other elections were made. All were in favor. Larry accepted the election.
- H. Consider action** on Bexar Metro 9-1-1 Network's Proposed Fiscal Year 2021-2022 Financial Plan and Budget. Frank made a motion for no action. David seconded the motion. All were in favor. Motion carried.
- I. Discuss and consider action** on Security Service CD that expires 6-13-22. Margie suggested that the City move \$50,000.00 from the Ad Valorem savings account at TexStar to a new 30 month CD at Security Service Federal Credit Union (SSFCU) and add \$25,000 to the old CD that is coming due 6-13-22 and renew that CD for 15 months. Larry made a motion to approve the movement of monies as Margie suggested. Frank seconded the motion. All were in favor and motion carried.
- J. Discuss and consider action** on opening and maintain a separate bank account for NorthPoint escrow funds as a retainer to cover outside expenses. Frank made a motion to approve the escrow account. It was explained that the escrow account was strictly funded by NorthPoint to cover NorthPoint expenses only. There will be a legal agreement approved by the City attorney. It would be maintained as any other City checking account and all expenses and deposits would be documented and tracked. Frank made a motion to allow the escrow account. David seconded the motion. All were in favor and the motion carried.
- K. Discuss and consider action** on TexStar Bank's CDAR program, which allows the City to have more than \$250k insured funds in their bank and still have all excess funds insured under the program. Margie Holisky will give more information. Margie explained that it is basically subbed out to other banks and fully insured. David made a motion to approve the city entering the CDAR program through TexStar. Frank seconded the motion. All were in favor and the motion carried.
- L. Discuss and consider action** to bring back the issuance of annual Business permits to all businesses in China Grove, as well as associated fees for the purpose of keeping updated information on official business names, owner and emergency contacts, business type and to follow sales tax on items sold. Margie made a motion to approve the issuance of yearly business permits. Larry seconded the motion. All were in favor and motion carried.
- M. Discuss and consider action** adding Axon video recorders to the new Police Department Ford Explorer and associated costs. Lt. Martinez explained the need and benefits the Axon video system has given the PD and the need to install into the new PD Explorer unit as well. Frank made a motion to approve the installation of Axon video into the new Explorer. David seconded the motion. All were in favor and the motion carried.
- N. Discuss and consider action** to begin a hiring process for a new City Secretary and/or City Manager to replace the current City Secretary, Leslie Bettice due to medical disability. Frank made a motion to approve beginning a hiring process for a new City Secretary and/or a City Manager. Margie seconded the motion. All were in favor and the motion carried.

ANNOUNCEMENTS

- A. Mayor/Council –
- B. Chief of Police –
- C. City Secretary – TML's Cyber Security Training deadline has been pushed to August this year. I will send out information as soon as it comes in.
- D. Fire Chief –

ADJOURN : Larry made a motion to adjourn the meeting at 8:51 pm. David seconded the motion. All were in favor and the meeting was adjourned.

Mary Ann Hajek

Mayor