

**CITY OF CHINA GROVE
REGULAR MEETING
MINUTES**

**DATE: JANUARY 5, 2023
TIME: 7:00 P.M.
PLACE: 2412 FM 1516 S.**

CALL TO ORDER

The meeting was called to order at 7:00 pm. Present for the meeting was Mary Ann Hajek, Mayor, Larry Keller, Mayor Pro Tem and council members Margie Holisky, Gail Beaver, David Windhorst and Frank Bennett. Invocation was led by David Windhorst; pledge was led by Gail Beaver

MINUTES

**Consider and act on approval of the minutes of the City Council meeting/s held
December 1, 2022-Regular Meeting, & December 7, 2022 Special Meeting**

Larry Keller made a motion to approve the minutes for December 1 and December 7, Margie Holisky noted correction to minutes of December 7, 2022 Item A: Amending Budget stating, (Frank Bennett made the motion to approve and David Windhorst seconded the motion.) Motion was then seconded by Margie Holisky. All voted in favor.

STAFF REPORTS

- **Financial and Municipal Court: City Administrator/City Secretary-Read by City Secretary**
- **Police Department: Chief Ralph Sramek** referred to written report asking if council had any questions. *There were no questions.*
- **China Grove Fire & Rescue: Fire Chief Winfield** reported a total of 29 calls for the month; 19 in the City, 7 in the County & 3 Mutual Aid calls. *Acadian transported 14 in the City, 3 in the County for a total of 17. There were 22 EMS Calls; 16 in the City, 6 in the County. Chief Winfield reiterated the requirement to obtain a burn permit before burning in the City limits. There is No fee for the permit, but you can be fined if you burn without a permit.*
- **Animal Control/Code Compliance: Jason Criollo** reported on several animal control calls and 2 code compliance calls for the month.

CITIZENS TO BE HEARD

This time is provided for citizens to address City Council on any issues and concerns. No City Council discussion or action can be taken if the item is not on the agenda. **Please limit your remarks to three (3) minutes and state your name and address for the record.**

- Resident Mike Kosub addressed the council and the PD regarding his home and recent developments. Chief Sramek informed Mr. Kosub on the process necessary to file a complaint.
- Fred Bean addressed the council expressing his concerns and dissatisfaction regarding zoning issues and lack of notice to the public of council action.

DISCUSSION / ACTION

**A. Consider action on Ordinance NO 23-0105 APPROVING A BUDGET AMENDMENT
PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT AND
ESTABLISHING AN EFFECTIVE DATE.**

David Windhorst made the Motion to approve Ordinance No 23-0105 Amending the 2022-2023 Budget. by transferring funds between budget items to provide for two additional paid police officers. Larry Keller seconded the motion. All voted in favor

B. Consider action to allow China Grove PD Officer, Lt. Eseosa Ehanire to use his personal motorcycle while on duty at CGPD.

Lt Ehanire Addressed council providing his years of Experience, liability insurance, completion of a \$2300.00 class for law enforcement use of motor cycle training. He also explained how the department can benefit from having a motorcycle unit for use.

David Windhorst made a motion to establish a "CGPD Motorcycle Unit" for a trial period of 6 months and to allow Lt. Eseosa Ehanire to use his personal motorcycle while on duty with the department and exempting the placement of the "Municipal Inscription" on the cycle. Frank Bennett seconded the motion. All voted in favor.

C. Consider action to adopt Paid Time Off Policy for employees including regulations and eligibility requirements.

After further council discussion and consideration for paid time off policy, Margie Holisky made a motion to adopt the following paid time off policy for employees:

- HOLIDAYS – 5 paid holidays each year (8 hours for each holiday)
- Vacation accrued after 1 year of employment.
- 1-5 years employment = 1 week each year.
- 5-10 years employment = 2 weeks each year.
- 10+ years employment = 3 weeks each year.
- Vacation hours must be used by the end of each year December 31. No monetary payments for unused time off.
- New employees that leave prior to completing one year of employment will not be eligible for any paid vacation/time off.
- Current employees will be eligible as of January 1, 2023 according to years of employment.
- Time off must be approved by department supervisor.

Gail Beaver seconded the motion. All voted in favor.

D. Consider and possible action to designate and authorize any one council member to assist China Grove PD to explore options for City owned/operated impound property.

Chief Sramek explained the benefits to the city for having their own vehicle impound property. Several ideas were heard. Margie Holisky then made a motion to table the action to obtain more information.

Larry Keller seconded the motion. All voted in favor.

E. Consider and possible action on Resolution 23-0105-R Releasing certain property from the Extraterritorial Jurisdiction of the City of San Antonio for Annexation into the City of China Grove for approximately 11 acres east of Foster Road and south of Joe Louis Drive.

Larry Keller made a motion to approve the Resolution and authorizing the Mayor to negotiate any agreements with City of San Antonio for release of the ETJ property. David Windhorst seconded the motion. All voted in favor.

ANNOUNCEMENTS MAYOR/COUNCIL/STAFF-COMMENTS OR STATEMENTS

A. Mayor/Council – Statement Mayor Pro Tem, Larry Keller-None

B. Chief of Police /Fire Chief-None

C. City Secretary/Administrator

Announced January 18, 2023 Is The First Day To File For Place On The Ballot For May Election. Last Day Is February 17, 2023

ADJOURN

David Windhorst made a motion to pay the bills and adjourn the meeting. Frank Bennett seconded. All voted in favor.

[Mary Ann Hajek, Mayor](#)